

LISD Temporary / Extra Duty Pay Rates 2022/23

- *Temporary Employees must be cleared by Human Resources PRIOR to performing any work, training, or assignment.
- *Rates are paid by the DUTY assigned not by the employees position.
- *Rates are by the Hour. All Hours must be recorded by using the assigned swipe code at the time clock OR Reported to the Payroll Office. (Payroll assigns swipe codes)
- *Account codes are approved by the campus/department Administrator
- *Administrative/Professional Pay Grades are not eligible for Extra Duty during their contract days.
- *LISD does not hire Employees under the age of 16.

Teacher/Professional Assignments	\$25.00
Teacher Covering Class during Conference Time	
45 Minutes	\$35.00
60 Minutes	\$45.00
90 Minutes	\$60.00
Curriculum Writing and Administrator Assignments	\$35.00
Instructional/Clerical Support Assignments	
LISD Employee: Extra Duty within their school year work calendar <i>(Will be paid Over Time Rate at time and a half for all LISD hours worked over 40 in a work week).</i>	Employees Regular Hourly Rate
LISD Employee: Extra Duty outside their school year work calendar	\$15.00
High School Student Employees	\$12.00
Rates paid through Federal Funding	
Funding Codes 221,255,263,289	Approved by Federal Funding Coordinator
All other 200 Funding Codes	Approved by Director of Compliance

Rates not listed may be requested by the Chief Executive Director and approved by the Superintendent or their designee.